



## NURSE CARE MANAGER

Job Requisition #21-0158  
Location: **Safe Harbor Health Center**  
Application Deadline: **Until Filled**

Hours per Week: **40**  
Status: **FT (1.0 FTE)**  
Benefit Eligible: **Yes**

All people share a powerful need for the basic necessities of a good life and a place that understands that good health starts with a caring touch and a kind word. Since 1971, the Community Health Centers of Burlington (CHCB) has provided access to high quality health care regardless of financial status or life circumstance. We strive to improve the health of all within the communities we serve in an environment that conveys respect, offers support, and encourages people to be actively involved in their own health care. Our positive, mission-minded staff make CHCB a great place to work!

CHCB is an innovative Federally Qualified Health Center with eight sites throughout Chittenden County and southern Grand Isle County. We are an Equal Opportunity Employer and are especially interested in candidates who can contribute to the diversity and excellence of the organization. We offer a generous benefits package to eligible employees and a competitive minimum hourly wage for entry-level positions.

### Essential Duties

The primary accountability of the Nurse Care Manager role will be to facilitate and guide patients through the Care Management Program as a key aspect of Patient Centered Care through outreach, enrollment, engagement, education, individualized care planning and self-management support strategies. The CM will focus on improving functional health status and decreasing disease burden while educating and empowering patients to actively participate in their care. The CM will identify patients with relevant population health indicators to enroll in care management services. As a driver of the Population Health strategy, the CM will gather data on the population of focus, stratify relevant metrics/risk factors, and engage patients in comprehensive Care Management. The CM will partner with and guide the Care Coordinator(s) to ensure safe, timely, efficient and effective transitions of care for patients – both within and outside of the primary care practice.

### Basic Qualifications

#### Education & Experience

- Minimum of Associates Degree in Nursing, BSN preferred
- Clinical experience preferred

#### Knowledge, Skills and Ability

- Possess a professional, positive, team-oriented attitude
- Ability to communicate well with others through written and verbal interpersonal communication skills
- Ability to perform routine assignments independently
- Demonstrate attention to detail and organizational skill
- Demonstrate strong assessment skills (professional, situational & clinical)
- Possess knowledge/expertise related to Chronic Care Management
- Ability to lead and engage in Motivational Interviewing techniques
- Ability to multi-task and prioritize with minimal direction
- Demonstrate critical thinking skills and emotional intelligence in the workplace
- Demonstrate patient-centric model of care delivery and customer service
- Uphold the mission, values, and principles of the organization
- Create and maintain a positive, team-based culture

#### Licensure, Certification or Other Requirements

- Registered Nurse licensed in the State of Vermont (without restrictions)
- Good standing with Vermont State Board of Nursing

To apply for this position, please send a resume and cover letter to: [HR@CHCB.org](mailto:HR@CHCB.org)  
The Human Resources Department will contact applicants who have been chosen to continue through the applicant selection process.  
**Learn More! See our Website at [www.chcb.org/careers/positions-available](http://www.chcb.org/careers/positions-available)**