



## CLINICAL NURSE SUPERVISOR

Job Requisition # **21-0122**  
Location: **Winooski Family Health**  
Application Deadline: **Until Filled**

Hours Per Week: **40**  
Status: **FT (1.0 FTE)**  
Benefit Eligible: **Yes**

All people share a powerful need for the basic necessities of a good life and a place that understands that good health starts with a caring touch and a kind word. For over 50 years, the Community Health Centers of Burlington (CHCB) has provided access to high quality health care regardless of financial status or life circumstance. We strive to improve the health of all within the communities we serve in an environment that conveys respect, offers support, and encourages people to be actively involved in their own health care. CHCB is an innovative Federally Qualified Health Center with eight sites throughout Chittenden County and southern Grand Isle County. We are an Equal Opportunity Employer.

### Position Purpose:

The Nursing Supervisor is responsible for direct oversight and supervision of a team of Nurses and Medical Assistants assigned at their site(s). Provides a leadership role to nursing and medical assistant staff including recruitment, personnel management, day to day supervision, guidance and training/mentoring. Promotes the delivery of coordinated, high quality patient care to a diverse population and provides direct clinical nursing care at designated site. Is a contributing member of the triad site leadership team and promotes collaboration with medical and operations staff. Promotes high quality patient care by leading safety and quality initiatives at the site level. Works as a liaison between nursing leadership, nursing staff, patients and other CHCB staff and outside organizations as necessary.

### Basic Qualifications:

#### Education and Experience

- Bachelor of Science in Nursing
- Good standing with the Vermont State Board of Nursing
- Clinical experience in an ambulatory health care setting strongly preferred
- Three years of full-time experience as an RN strongly preferred
- One (1) year of nursing leadership, supervision or clinical management experience required

#### Knowledge, Skills, and Abilities

- Ability to manage personnel issues including performance, hiring, evaluations and disciplinary actions
- Knowledge and proficiency in nursing standards of practice
- Knowledge of human behavior, differences in ability, personality and interests; learning and motivation
- Ability to motivate, develop and direct staff to promote a strong cohesive team
- Ability to identify areas for improvement/enhancement
- Knowledge of business and management principles involved in planning and resource allocation
- Excellent verbal and written communication skills
- Excellent attention to detail and ability to multi-task to meet performance expectations
- Ability to work independently, to solve problems creatively and with initiative to improve care to our patient population.

#### Licensure, Certification, or Other Requirements

- Vermont State Registered Nurse Licensure
- Basic Life Support (BLS) Certification

To apply for this position, please send a resume and cover letter to: [HR@CHCB.org](mailto:HR@CHCB.org)  
The Human Resources Department will contact applicants who have been chosen to continue through the applicant selection process.

Learn More! See our Website at [www.chcb.org/careers/positions-available](http://www.chcb.org/careers/positions-available)