



DIRECTOR OF DIVERSITY, EQUITY, AND INCLUSION

Job Requisition # **21-0083**
Location: **Riverside Health Center**
Application Deadline: **Until Filled**

Hours Per Week: **40**
Status: **FT (1.0 FTE)**
Benefit Eligible: **Yes**

All people share a powerful need for the basic necessities of a good life and a place that understands that good health starts with a caring touch and a kind word. For over 50 years, the Community Health Centers of Burlington (CHCB) has provided access to high quality health care regardless of financial status or life circumstance. We strive to improve the health of all within the communities we serve in an environment that conveys respect, offers support, and encourages people to be actively involved in their own health care. CHCB is an innovative Federally Qualified Health Center with eight sites throughout Chittenden County and southern Grand Isle County. We are an Equal Opportunity Employer.

Position Purpose:

The Director of Diversity, Equity, and Inclusion (DEI) will provide organization-wide strategic leadership in developing and implementing evidence-based programs and initiatives that advance diversity, justice, equity, and inclusion. The objective of this role is to create and enhance the patient experience and a workplace culture that respects, appreciates, and leverages diversity, justice, equity, and inclusion for achieving high performance, quality, engagement, and innovation.

Essential Duties:

Essential duties of this role include oversight of the Justice, Equity, Diversity, and Inclusion (JEDI) committee, development of DEI training and education models, and continuous development of performance targets and measures for CHCB programs to improve and evolve systems for inclusion in staff and service models. This role serves as the organization's DEI subject matter expert and represents CHCB on local, regional, statewide, and FQHC racial and social justice committees.

Basic Qualifications:

Education and Experience

- 3 – 5 years of progressive experience in diversity, equity, and/or inclusion program administration; organizational development, or related field;
- Professional experience in a health care setting strongly preferred;
- Bachelor's degree required; graduate level degree (Master's) preferred;
- Also acceptable, a combination of experience and education.

Knowledge, Skills, and Abilities

- Excellent oral presentation, facilitation, and communication skills
- The ability to communicate and collaborate with a wide variety of stakeholders.
- Strong analytical capabilities to implement evidence-based DEI strategies
- Knowledge of organizational change management and the ability to influence change.
- The ability to lead complex projects, handling multiple priorities simultaneously.

To apply for this position, please send a resume and cover letter to: HR@CHCB.org
The Human Resources Department will contact applicants who have been chosen to continue through the applicant selection process.

Learn More! See our Website at www.chcb.org/careers/positions-available