



MAT LEAD

Job Requisition # **21-0031**
Location: **Riverside Health Center/TBD**
Application Deadline: **Until Filled**

Hours per Week: **40**
Status: **FT (1.0 FTE)**
Benefit Eligible: **Yes**

All people share a powerful need for the basic necessities of a good life and a place that understands that good health starts with a caring touch and a kind word. Since 1971, the Community Health Centers of Burlington (CHCB) has provided access to high quality health care regardless of financial status or life circumstance. We strive to improve the health of all within the communities we serve in an environment that conveys respect, offers support, and encourages people to be actively involved in their own health care. Our positive, mission-minded staff make CHCB a great place to work!

CHCB is an innovative Federally Qualified Health Center with eight sites throughout Chittenden County and southern Grand Isle County. We are an Equal Opportunity Employer and are especially interested in candidates who can contribute to the diversity and excellence of the organization. We offer a generous benefits package to eligible employees and a competitive minimum hourly wage for entry-level positions.

Essential Duties

In collaboration with the MAT Supervisor, the MAT Lead contributes to the implementation, design, assessment and modification of the clinical programs for MAT staff. Under the supervision of the MAT supervisor, the MAT Lead works to ensure evidence-based clinical processes are occurring at all sites. Clinical programs including the Electronic Health Record, are designed to achieve excellency in providing evidenced based care coordination in the clinical setting.

Basic Qualifications

Education and Experience

- RN or LCMHC/LADC/LICSW
- 2 years in MAT program care coordination role

Knowledge, Skills and Ability

- Must have excellent analytical and communication skills.
- Ability to work independently, to solve problems creatively and with initiative.
- Knowledge of human behavior, differences in ability, personality and interests; learning and motivation.
- Demonstrate sufficient clinical background and practical experience in MAT care coordination.
- Excellent written skills including reading, proofreading, documenting and editing.
- Ability to operate standard office equipment such as a computer (MS Word, Excel, Outlook, and EHR), phone, projector, fax, printer and scanner
- Responsible for developing and presenting training materials based on individual learning styles.
- Interest in learning new professional and leadership skills

License, Certification or Other Requirements

- Vermont State Registered Nurse License or LCMHC/LADC/LICSW License in VT

To apply for this position, please send a resume and cover letter to: HR@CHCB.org
The Human Resources Department will contact applicants who have been chosen to continue through the applicant selection process.
Learn More! See our Website at www.chcb.org/careers/positions-available