



MEDICAL ASSISTANT

Job Requisition #20-0092
Location: **Safe Harbor Health Center**
Application Deadline: **Until Filled**

Hours Per Week: **40**
Status: **Full Time**
Benefit Eligible: **Yes**

All people share a powerful need for the basic necessities of a good life and a place that understands that good health starts with a caring touch and a kind word. For over 45 years, the Community Health Centers of Burlington (CHCB) has provided access to high quality health care regardless of financial status or life circumstance. We strive to improve the health of all within the communities we serve in an environment that conveys respect, offers support, and encourages people to be actively involved in their own health care.

CHCB is an innovative Federally Qualified Health Center with eight sites throughout Chittenden County and southern Grand Isle County. We are an Equal Opportunity Employer and offer excellent benefits!

Essential Duties

Community Health Centers of Burlington is seeking a Medical Assistant to join the team! This particular Medical Assistant posting is a unique opportunity to work at the Safe Harbor Health Center. The Safe Harbor Health Center provides care to adults and families experiencing homelessness, sometimes care and treatment extends outside of the walls of the clinic and in the community. If you have a passion for working with individuals experiencing homelessness and making a difference in your community – this is absolutely the right role for you!

Basic Qualifications

Education:

- High School Graduate with vocational training in, or ability to be trained as a medical assistant.
- Prior Medical Assistant experience highly preferred.

Skills & Abilities:

- Ability to acquire knowledge of medical terminology and standardized testing procedures.
- BLS Certified.
- Must possess or be willing to acquire clinical and organizational skills.
- Must work accurately and efficiently in a fast paced environment.
- Ability to seek out appropriate resources to problem solve effectively.
- Willing to work with a variety to ethnic and socioeconomic groups with various special needs.

To apply for this position, please send a resume and cover letter to: HR@CHCB.org

The Human Resources Department will contact applicants who have been chosen to continue through the applicant selection process.

Learn More! See our Website at www.chcb.org/careers/positions-available