



617 Riverside Avenue

Burlington, VT 05401

Phone: (802) 864-6309

Fax: (802) 860-4325

www.chcb.org

NETWORK ADMINISTRATOR

Job Requisition #11-0033

Application Deadline: December 13, 2011

The Community Health Center of Burlington (**CHCB**) is a well-established, innovative Federally Qualified Health Center located in Burlington, Vermont. For nearly 40 years, we have provided comprehensive high-quality health and human services to Vermonters from all walks of life. Our Mission is to improve the health of all within the communities we serve. Come join our 125 mission-minded and dedicated employee team!

We offer an excellent employee benefits package ~ CHCB is an Equal Opportunity Employer

Essential Duties

The Network Administrator will assist in the administration of the IT infrastructure of approximately 250 PC's and users. Duties include rights management, server, network and telephone administration. This is a great opportunity for somebody starting their career in Network Administration!

Basic Qualifications

- Any combination of education and training equivalent to possession of a bachelor's degree in computer science, information engineering or other related areas; such education should be at a level which demonstrates the ability to perform duties comparable to those listed herein. Possession of a Network Administration Certificate is preferred.
- Knowledge of the following items: Virtualization (VMware), Microsoft SharePoint, PC Cloning, Windows 2003/2008 Server, Windows XP/7, Microsoft Exchange, Active Directory, Microsoft Office, Cisco networking
- Working knowledge of local and wide area networks (LAN/WAN), Internet, e-mail systems, telecommunications and data communications; standard operating systems, software packages, and software utilities; proper records maintenance and storage for local and distributed environments.
- CompTIA A+, CompTIA Network + Preferred

To apply for this position, please send a resume and cover letter to: HR@CHCB.org

The Human Resources Department will contact applicants who have been chosen to continue through the applicant selection process.

Learn More! See our Website at www.CHCB.org !

RIVERSIDE HEALTH CENTER
617 Riverside Avenue
Burlington, VT 05401
Medical: (802) 864-6309
Dental: (802) 652-1050

SAFE HARBOR HEALTH CENTER
184 South Winooski Avenue
Burlington, VT 05401
Phone: (802) 860-4310

PEARL STREET YOUTH HEALTH CENTER
179 Pearl Street
Burlington, VT 05401
Phone: (802) 652-1080

SCHOOL-BASED DENTAL CENTER
(at the Integrated Arts Academy)
6 Archibald Street
Burlington, VT 05401
Phone: (802) 658-4869